

## **DROP-OFF AND PICK-UP PROCEDURES**

- 1) Parents please wash your hands and your child's hands before drop off, prior to picking them up and when you arrive at home. This is a precautionary measure from the Licensing Dept.
- 2) Each morning that your child comes to school, one of the staff members will perform a morning health check before you leave. We will not be admitting any child with a fever of 100.4 degrees Fahrenheit. We kindly ask you to please check your child's temperature each morning before you bring them to school. Do not bring your child to school if she/he has any fever, a dry cough, or any troubled breathing/shortness of breath.
- 3) All adults that enter the school premises are asked to come wearing masks into the facility at all times. We ask parents to exit quickly after drop-off and require social distancing between families as they arrive and depart from Toluca Crossroads.
- 4) The sign-in/out sheet for the day will be on a clipboard right as you enter the school. From there your child will be greeted by a teacher, assisted in washing their hands and brought into their classroom. Please bring YOUR OWN PEN to sign your child in and out of the school. You will need to write time in/time out and your signature.